

Region VI Workforce Development Board

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Memo to Training Providers:

From: Maria Larry, Executive Director

Subject: Measurable Skills Gains Report / Revised MOU

Date: April 23, 2025

Effective immediately, the Region VI Workforce Development Board (WDB) is replacing the “Progress Report” with the “**Measurable Skills Gain Report**”. Progress reports will no longer be requested monthly for every WIOA student participating in classroom training. Instead, each Region VI Approved Training Provider will be responsible for submitting the Measurable Skills Gain Report on all WIOA students who are enrolled in their training programs. Submission of the MSG report and acceptable documentation will depend on the specifics of each student’s situation and the kind of program they’re enrolled in. Reminders may be initiated by the student’s respective WIOA career planner when important milestones are approaching. Additionally, the Region VI Workforce Development Board reserves the right to temporarily pause funding for those failing to comply with the MSG report submission.

Why: In accordance with the Workforce Innovation and Opportunity Act (WIOA), Region VI Workforce Development Board is **required** to track Measurable Skills Gains (MSGs) of program participants that are in an education or training program that leads to a recognized postsecondary credential or employment; and achieve documented progress in attaining academic, technical, occupational, or other forms of progress towards that credential or employment regardless if training/education was completed or not.

What: MSGs are a key performance indicator under WIOA and are a critical aspect of program compliance. MSGs provide a clear picture of how individuals are progressing in their educational or training plan and more importantly are used to assess the effectiveness of programs and demonstrate accountability.

Documentation Required to Submit with MSG Reports:

- Certificate, license, unofficial transcript, grades, degree, etc.
- Results of knowledge-based exam or Certificate of Completion
- Documentation demonstrating progress in attaining technical or occupational skills through an exam or benchmark attainment
- Documentation from training provider or employer
- Copy of credential that is required for a particular occupation and only is earned after passing an exam

Documentation submitted must be **legible**. These documents will be uploaded to the statewide data system (the MACC) and will be used by state and federal staff to determine whether Region VI WDB is meeting the MSG performance measure.

MOU Update

The MOU between the Region VI WDB and approved training providers is currently undergoing revisions and updates that will, among other things, incorporate the changes from a progress report to a Measurable Skills Gain report. The new MOU will be sent out soon and will be effective July 1, 2025.