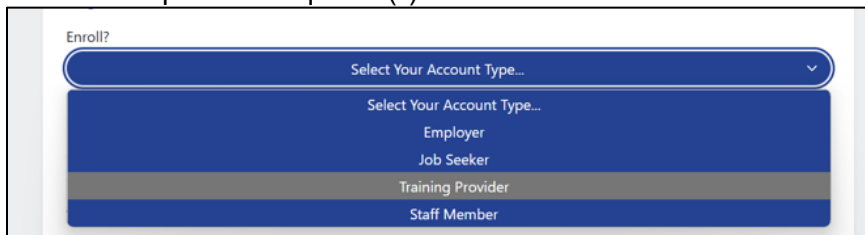# Enrolling as a Service Provider in the WV Workforce System

Enrollment in the State-wide Workforce System, the Mid-Atlantic Career Consortium (MACC), is required to provide training services to individuals receiving Workforce Innovation and Opportunity Act (WIOA) training scholarships.

As required by the State, training providers must initially and then annually submit the assurances regarding debarment, drug free workplace, lobbying, non-discrimination and fiscal soundness. Training providers must also be in good standing with West Virginia's Unemployment Compensation, Workers' Compensation Commission and Tax Department.

To register as a Training Provider:
1. Go to the website macc.workforcewv.org
2. Under "Enroll?", choose "Training Provider" from the drop-down menu
3. Complete all required (*) information
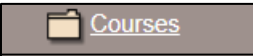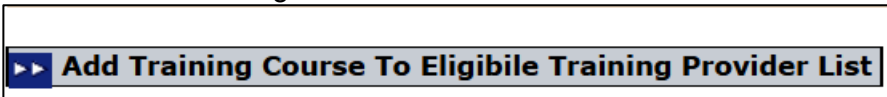

Entering a Course

Once registered as a Training Provider, each course must be entered. To have a training course reviewed and certified by the State for inclusion on the statewide training program/provider list, the application must be completed in its entirety including submission of supporting documentation. To enter a course:
1. Log in to your MACC account: macc.workforcewv.org
2. Click on Courses
3.
4. Click on "Add Training Course…"

5. Complete all required Training Course Details and submit

The State will review the application and support documentation and either approve or reject the application. Once the State approves a training course, then the Local Workforce Development Board (LWDB) will review the training course/s and approve if completion of the program leads to a demand occupation in our regional area.

The course information you provide is utilized by customers to make informed choices about training courses to improve their work-related skills. In addition to all required (*) information, Course Schedule and Course Deliverance must be completed. Detailed Course Descriptions should match course descriptions as listed in the training providers catalog/handbook/etc. The total costs of the program, including any extra costs above the tuition rate if applicable, are required.

Region VI Workforce Development Board ~ 17 Middletown Road ~ White Hall, WV ~ 304-368-9530
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