

Attachment A – SITE PARTNER REPRESENTATION SCHEDULE

Fairmont - American Job Center (Comprehensive Site)			
Partner Program	# Full Time Employees (FTE's) ²	# hours worked per week IF Part-Time or Virtual only	# of FTE's
Adult Education ¹ MSEC	0	7	0.175
Monongalia Technical Education Center (MTEC) ¹	0	7	0.175
North Central WV Community Action Assoc. ¹	0	7	0.175
WorkForce West Virginia	6	N/A	6
Dept. Health and Human Services (TANF)	3	N/A	3
Division of Rehabilitation Services (DRS)	6	N/A	6
Fairmont-Morgantown Housing Authority ¹	0	7	0.175
National Council of Aging ¹	0	7	0.175
WIOA Adult, Dislocated Worker, Youth Program	9	N/A	9
RCHA/YouthBuild ¹	0	7	0.175
Total		Total	25.05

Clarksburg - American Job Center (Affiliate Site)			
Partner Program	# Full Time Employees (FTE's)	# hours worked per week, IF Part-Time or Virtual only	# of FTE's
WorkForce West Virginia	8	N/A	8
Dept. Health and Human Services (TANF)	4	N/A	4
Division of Rehabilitation Services (DRS)	6	N/A	6
WIOA Adult, Dislocated Worker, Youth Program	2	N/A	2
Total		Total	20

Elkins - American Job Center (Affiliate Site)			
Partner Program	# Full Time Employees (FTE's) ²	# hours worked per week, IF Part-Time or Virtual	# of FTE's
WorkForce West Virginia	6	N/A	6
WIOA Adult, Dislocated Worker, Youth Program	3	N/A	3
Total		Total	9

Morgantown - American Job Center (Affiliate Site)			
Partner Program	# Full Time Employees (FTE's)²	# hours worked per week, IF Part-Time or Virtual	# of FTE's
WorkForce West Virginia	9	N/A	9
WIOA Adult, Dislocated Worker, Youth Program	1	N/A	1
		Total	10

Additional Partners			
Partner Program	# Full Time Employees (FTE's)²	# hours worked per week, IF Part-Time or Virtual	# of FTE's
Disability Action Center ¹	0	7	0.175
Human Resource Development and Employment ¹	0	7	0.175
Operation Welcome Home ¹	0	7	0.175
PACE Enterprises ¹	0	7	0.175
Pierpont Community & Technical College ¹	0	7	0.175
Preston County Senior Citizens ¹	0	7	0.175
Southwestern Community Action Council ¹	0	7	0.175
Veterans Upward Bound ¹	0	7	0.175
Jobs & Hope WV ¹	0	7	0.175
WV Women Work	0	7	0.175
		Total	1.75
		Total Representation of ALL partners	65.8

¹These partners/programs are linked virtually through online service access to a program staff member via American Job Center resource rooms and through cross-trained staff and other, physically co-located, partner staff that can provide information and referrals. The Council of Three Rivers American Indian Center (representing INA) is strongly encouraged, but not required, to contribute to the cost of infrastructure and certain additional services.

²An FTE (full-time equivalent) is the hours worked by one employee on a full-time basis. The concept is used to convert the hours worked by several part-time employees into the hours worked by full-time employees. On an annual basis, an FTE is considered to be 2,080 hours, which is calculated as 8 hours per day or 40 hours per work week. Virtual partners, or those not co-located in the AJC must be accessible at a minimum of 7 hours per week.