

Region VI

american**job**center®



Cross Training



Fairmont

416 Adams Street
Fairmont, WV 26554



Morgantown

40 Commerce Drive
Westover, WV 26501



Clarksburg

153 West Main Street
Clarksburg, WV 26301



Elkins

1023 N. Randolph Avenue
Elkins, WV 26241

Purpose



❖ The workforce system will be characterized by 3 critical hallmarks of excellence:

- 1 • The needs of business and workers drive workforce solutions;
- 2 • One-Stop Centers (or American Job Centers) provide excellent customer service to jobseekers and employers with focus on continuous improvement; and
- 3 • The workforce system supports strong regional economies and plays an active role in community and workforce development.

❖ Across the system, continuous improvement is supported through evaluation, accountability, identification of best practices, and data driven decision making.

American Job Center Network



Purpose

- Provides general guidance for the implementation of operational requirements.
- Provided the primary components for understanding and implementing an integrated American Job Center Network.
- Vision
- AJCs reflect a modern public workforce system
- AJCs provide a full range of services
- AJCs align workforce development, education, and economic development programs
- AJCs increase access to and opportunities for employment, education, training, and support services

AJC Characteristics

Enable businesses and employers to easily **identify** and **hire** skilled workers and access other human resource assistance including:

- Education and training for their current workforce
- Pre-screening applicants
- Writing job descriptions
- Recruitment of qualified applicants
- Other services needed by employers

Provide access and opportunities to job seekers, to prepare for, obtain, retain, and advance in high-quality jobs and high-demand careers. Including individuals with barriers to employment, such as:

- Individuals with disabilities,
- Individuals who are English language learners,
- Individuals who have low levels of literacy.

Provide job seekers with skills and credentials necessary to secure and advance in employment with wages that sustain themselves and their families.





Benefits of Participating in the AJC Network

- Expanded workforce services for individuals at all levels of skill and experience.
- Access to multiple employment and training resources.
- Integrated and aligned business services strategy among American Job Center partners.
- Ensures relevance to labor market conditions.
- Expanded community and industry outreach.
- Strengthened partnerships.
- Encouraging efficient use of accessible information technology.
- Mobile American Job Center Unit is utilized to spread partner information throughout rural areas.
- Career Clothing Closet provides free clothing to Jobseekers.



Exciting New Additions in Region VI

MOBILE AmericanJobCenter®

Region VI has started utilizing Mobile American Job Center pop-up events. These Mobile AJC events provide individuals throughout our region the opportunity to learn what partner programs and services are offered at our local AJCs. The AJC Outreach Committee determines where and when the next event will occur.



Jobseekers can access the closet once a month and select 2 complete outfits free of charge, with a partner referral.

Located at
320 Adams Street,
Fairmont, WV 26554
Phone: 681-404-6377

A group of diverse people in a meeting, smiling and holding up colorful sticky notes. The image is a blurred background showing several individuals in a professional setting. In the foreground, a woman with long dark hair is smiling and looking upwards. Behind her, another woman with blonde hair is also smiling. In the background, a man is holding up a pink sticky note, and another person is holding up a blue sticky note. The overall atmosphere is positive and collaborative.

Management of the American Job Center Network

Shared responsibility of:

- State
- Local Workforce Development Boards
- Elected Officials
- The WIOA core partner programs
- Required one-stop partners and other additional one-stop partners
- American Job Center Coordinator
- Service Providers

Facilitates integrated partnerships that seamlessly incorporate services for the common customers served by multiple program partners of the American Job Center.

- ❖ Develops and implements operational policies that reflect an integrated system of:
 - Performance
 - Communication
 - Case management
- ❖ Uses technology to achieve integrated and expanded service offerings.

Organizes and integrates American Job Center services by function (rather than program), when permitted by a program's authorizing statute and, as appropriate, through:

- Coordinating staff communication
- Capacity building
- Training Efforts

A **well-integrated American Job Center** also ensures that Center staff are:

- Trained
- Equipped
- Operating in a continuous learning environment with the skills and knowledge needed to provide superior service.

Region VI

Mandated Partners

Control and click logo to visit webpage



Region VI

Additional Partners

Control and click logo to visit webpage



Connecting Link, Inc



Let Us Be Your First Resource
Not Your Last Resort



The Disability Action Center



West Virginia Women Work
Equity. Empowerment. Education. Enrichment.



One-Stop/AJC Operating Guidance

Hold control & click to follow link for guidance

Training and Employment
Guidance Letter No. 16-16
(ETA)



Technical Assistance
Circular 17-2 (RSA)



Memorandum 17-4
(OCTAE)



Rehabilitation Services
Administration