

Region VI Workforce Development Board 17 Middletown Road White Hall, WV 26554	Supportive Services for Youth
	Date May 27, 2025

Region VI Guidance Letter No. 22-16, R-1

To: All WorkForce West Virginia Center Managers and Staff
All WIOA Career Planner Staff
All Youth Contract Staff
All Local Training Providers

From: Region VI Workforce Development Board.

Subject: Supportive Services for Youth

1. PURPOSE: To inform local area of policy and guidelines regarding the provision of supportive services for Youth under WIOA
2. REFERENCE: Workforce Innovation and Opportunity Act Sections 3(59), 129 (c)(1) and (c)(2)(G), and 20 CFR 681.570
3. BACKGROUND: The Workforce Innovation and Opportunity Act of 2014, (WIOA) Section 3(59), defines Supportive Services as those services that enable an individual to participate in activities authorized under this act.

POLICY: Region VI Workforce Development Board has set the following procedure for determining the need for and providing supportive services to youth:

1.) Youth Contract staff, and or One Stop Staff and or Career Planners in the Region VI Workforce West Virginia Comprehensive or Affiliate One Stop Centers will determine the eligibility of youth customers to receive supportive payments under WIOA through assessment and counseling.

These services include, but are not limited to, the following:

- Linkages to community services;
- Assistance with transportation;
- Assistance with child care and dependent care;
- Assistance with housing;
- Needs-related payments;
- Assistance with educational testing;
- Reasonable accommodations for youth with disabilities;
- Legal aid services;
- Referrals to health care;

- Assistance with uniforms or other appropriate work attire and work-related tools, including such items as eyeglasses and protective eye gear;
- Assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes; and
- Payments and fees for employment and training-related applications, tests, and certifications.

2.) If the youth customer is determined eligible for supportive services, the customer will be referred to and may be eligible for WIOA and non-WIOA grant funding which include supportive service payments, if those funds are available at the time of referral.

3.) If it is determined that the customer may be able to receive supportive services through other programs providing such services, then Youth Contract Staff, or One Stop Staff and or Career Planners will provide the customer with referrals as appropriate to agencies, partners, community service organizations, grant funding sources, etc. which will meet the customer's needs as documented in the customer's assessment/counseling notes.

4.) Funding for supportive services for youth is dependent upon yearly WIOA allocations. Limitations may be placed on the amount and availability of supportive services at any time during a program year.

ACTION:

The Region VI Workforce Development Board will make all stakeholders in the Region VI Workforce area aware of this policy.

A copy of this policy can be obtained from The Region VI Workforce Development Board.

**EXPIRATION
DATE:**

Effective May 27, 2025, until rescinded or modified by the Region VI Workforce Development Board and Local Elected Officials Board.