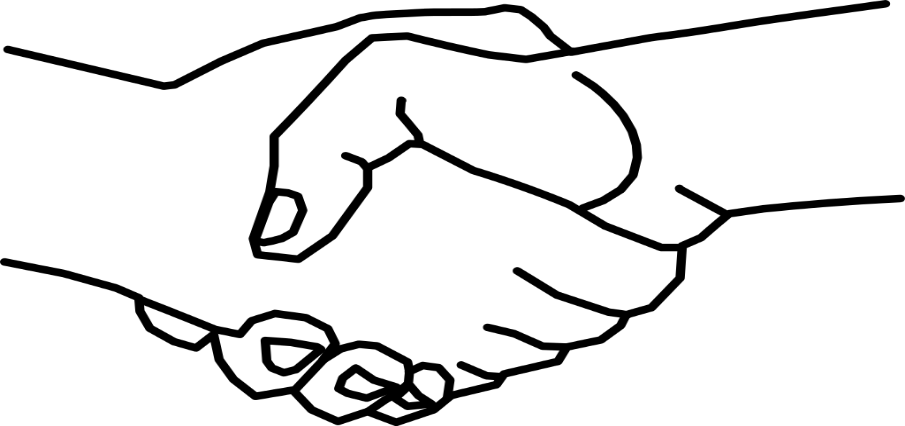
# Region VI Workforce Development Area

## Business Services

Helping businesses grow, and thrive in North Central West Virginia!



Proudly Serving Barbour, Braxton, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker, and Upshur counties.



Region VI is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request for individuals with disabilities. If you have a hearing impairment and need assistance, call WV Relay 7-1-1

## Mission Statement

The mission of the West Virginia University Center for Excellence in Disabilities is to improve the lives of West Virginians with disabilities by supporting more diverse, inclusive communities.

**Highlighted Employer Services**

Work Incentives Planning and Assistance Program (WIPA)

Helps individuals with Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI) understand how earned income from work affects their cash benefits and medical card and/or Medicare.

Region VI

Workforce Development Area

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**Location**

959 Hartman Run Rd.

Morgantown, WV 26508

Phone: (304) 293-4692

Website: cedwvu.org

**Contact Information**

Jennifer Tenney, MA, CWIC

West Virginia Assistive Technology System (WVATS)

Free statewide services designed to ensure West Virginia residents have an opportunity to make informed decisions before purchasing assistive technology devices. Demonstrations, Device Loans and Trainings, and Informational and Referral services are available for individuals, families, agencies, or employers.

**Eligibility**

All individuals with disabilities, as well as businesses, private and non-profit, which employ people with disabilities, are eligible.

West Virginia residents and employers; no documentation of a disability is required.

**Benefits/Services offered**

## Each Chamber of Commerce will offer different services, but all include employer networking and a directory of businesses.

Region VI Locations

Chamber of Commerce

Region VI

Region VI

Workforce Development Area

**Call or email your local Chamber for more information.**

**Marion County**

110 Adams Street

Fairmont, WV 26554  
**Phone:** (304) 363-0442

Email: [mccc@marionchamber.com](mailto:mccc@marionchamber.com)

Website: marionchamber.com/

**Morgantown Area**

1029 University Avenue, Suite 101  
Morgantown, WV 26505

**Phone:** (304) 292-3311

Website: morgantownchamber.org/

**Preston County**

200 West Main Street

Kingwood, West Virginia 26537  
**Phone:** (304) 329.0576

Email: [info@prestonchamber.com](mailto:info@prestonchamber.com)

Website: prestonchamber.com/

**Tucker County**

410 William Ave.

Davis, WV 26260

**Phone:** (304) 259-5315

Email: tuckerchamber@canaanvalley.org

Website: tuckercountychamber.org/

**Barbour County**

101 College Hill Drive  
Philippi, West Virginia 26416

**Phone**: (304) 457-1958  
Email: [info@barbourchamber.org](mailto:info@barbourchamber.org)

Website: barbourchamber.org/

**Buckhannon/Upshur**

14 East Main Street

Buckhannon, WV 26201

**Phone**: (304) 472-1722  
Email: [info@buchamber.com](mailto:info@buchamber.com)

Website: buchamber.com/

**Elkins/Randolph**

10 Eleventh Street   
Elkins, WV 26241

**Phone**: (304) 636-2717  
Email**:** chamber@erccc.com

Website: erccc.com/

**Harrison County**

520 West Main Street

Clarksburg, WV 26301

**Phone:** (304) 624-6331

Email: [info@harrisoncountychamber.com](mailto:info@harrisoncountychamber.com) Website: harrisoncountychamber.com/

**Lewis County**

115 East Second Street

Weston, WV 26452

**Phone:** (304) 269-2608

Website: lcchamber.org/

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Region VI

Workforce Development Area

## Mission Statement:

## The Disability Action Center (DAC) is a comprehensive education, training, and enrichment center for individuals with disabilities and their families: a place for individuals of all abilities to learn, train, work, recreate, advocate, and be supported in setting and reaching life goals.

**Benefits/Services**

* **Direct Job Placement** – Provided to individuals who have vocational or work goal in mind and need assistance in both preparatory skills (resume and interview skills and assistance landing the job).
* **Job Coaching** – Provides short term job coaching for training, transition, and retention of employment.
* **Daniel Memorial Life Skills training** – Curriculum based program that teaches individuals the tools they need to succeed in life and live independently. Program focuses on 16 core areas including housekeeping, job readiness, food management, money management, legal skills, education planning and more.
* **Work Skills Assessment** – Facility based training that combines curriculum-based instruction combined with hands on work, designed to gauge an individual’s ability to work in janitorial, clerical, food service, or laundry field.
* **Community Based Assessment** – Similar to Work Skills Assessment, but the work experience and training takes place in a community setting, and the placement or work experience site is open to a larger field of occupations and interests.

### Contact Information

Julie Sole, Executive Director

Maggie DeNoon, Employment Programs Coordinator

**Location**

102 Benoni Ave.

Fairmont, WV 26554

Phone: (304) 366-3213

**Website:** Disabilityactioncenter.com

**Eligibility**

All businesses, private and non-profit, are eligible.

Contact the Disability Action Center to utilize the services above.

Region VI

Workforce Development Area

## Mission Statement

## The Division of Rehabilitation Services (DRS) enables and empowers individuals with disabilities to work and live independently by providing individualized services to consumers and employers.

**Location/Contact Information**

Clarksburg office: (304) 625-6044

Weston office: (304) 269-0547

Morgantown office: (304) 285-3155

Fairmont office: (304) 367-2714

Elkins office: (304) 637-0205

**Benefits/Services**

Division of Rehabilitation Services can assist business owners and employers with disability-related issues. We can provide critical business options in the areas of staffing, education, tapping into financial incentives associated with hiring a person who has a disability. This can be done through on-the-job training, and matching applicants to employer needs.



**Eligibility**

All businesses, private and non-profit, are eligible.

Contact the Division of Rehabilitation Services to utilize the services above.

**Website: wvdrs.org**

# 

## Mission Statement

## Empowering diverse populations to achieve independence through training, education, and employment.

Region VI

Workforce Development Area

**Benefits/Services**

* All programs at HRDF support increased self-sufficiency and assistance on the pathway to employment retention
* Pre-screened, qualified candidates from all programs providing for a pipeline of professional job candidates
* Employer services including On-the-Job Training, Occupational Experience, Mock Interviews, etc.
* Subsidized programs such as paid work experience, job coaching, and On-the-Job training

### Contact

April Pierson

​Asst. Program Manager

One Stop Coordinator

(681) 404-6377

apierson@hrdfwv.org

**Location**

1644 Mileground

Morgantown, WV 26505

Phone: (304) 296-8223

**Eligibility**

If your business is hiring, would like to utilize an HRDF service, or to learn more about our programs, contact HRDF.

All businesses, private and non-profit, are eligible.

\*Companies must be up to date on tax and worker’s compensation requirements.

**Website: hrdfwv.org**

# 

Region VI

Workforce Development Area

## Mission Statement

## Provides employment and business services including vocational skill development for individuals who experience barriers to employment.

**Services offered**

* High quality custodial and grounds maintenance services
* Personnel/Staffing consultation and support services to fit your business needs

**Contact**

102 Second St.

Bridgeport, WV 26330

Phone: (304) 848-0850

**Eligibility**

All businesses, private and non-profit, who hire individuals with barriers to employment, are eligible.

Service Area: North Central WV

**Website: jobsquadinc.org**

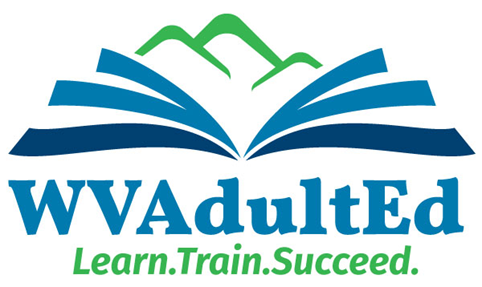
Region VI

Workforce Development Area

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Region VI

Workforce Development Area



**Eligibility**

All businesses, private and non-profit, are eligible.

### Jobs & Hope Transition Agents Contact Information

Shannon Carnes (304) 730-5072 serves Barbour, Doddridge, Harrison, and Lewis Counties

Email: shannon.carnes@wvesc.org

Lisa Reed (304) 730-0193 serves Randolph, Tucker, Upshur, Gilmer, and Braxton Counties

Email: lisa.reed@wvesc.org

Marc Jackson (304) 962-3496 serves Marion, Monongalia, Preston, & Taylor Counties

Email: manuel.jackson@wvesc.org

**Benefits/Services**

Jobs & Hope West Virginia is the state’s comprehensive response to the substance use disorder crisis. This program offers support through a statewide collaboration of agencies that provide West Virginians in recovery the opportunity to obtain career training and to ultimately secure meaningful employment. Transition agents will assess participants’ needs and barriers to help them overcome those barriers.

## Mission Statement

## Collaborating to provide West Virginians with obstacles employment opportunities and provide people with hope through community collaboration and career employment.

# 

Region VI

Workforce Development Area

## Mission Statement

## To enable adult workers to be literate, productive, and successful in the workplace, home, and community by delivering responsive adult education programs and services.

**Eligibility**

Anyone 17 (withdrawn from school) or older

**Website:**

https://wvde.us/adult-education

**Benefits/Services**

Assist adults in:

* Earning a high school equivalency diploma
* Learning valuable workplace skills
* Earning certification/s to become more employable
* Moving on to postsecondary education

**Monongalia County**

The Adult Learning Center

(304) 291-9226

SPOKES (304) 284-0130

**Preston County**

Raymond Wolfe Center

(304) 329-4556

**Randolph County**

Randolph Co. Technical Center

(304) 636-9195

**Taylor County**

Taylor Co. Technical Center

(304) 265-3046 ext.39

**Tucker County**

Tucker Co. BOE Office

(304) 478-2771

**Upshur County**

Upshur Co. Adult Learning Center

(304) 472-3330

**Barbour County**

Tygart Valley Conservation District

(304) 457-3007

**Braxton County**

Braxton Adult Learning Center & SPOKES

(304) 765-5415

**Doddridge County**

Doddridge Co. AE

(304) 873-3530

**Gilmer County**

Calhoun-Gilmer Career Center

(304) 354-6151

**Harrison County**

Harrison Co. Adult Education Center, (681) 753-5192

SPOKES, (304) 622-0934

**Lewis County**

Lewis Co. IMPACT

(304) 269-0088

**Marion County**

Marion Co. Adult Ed. Center & SPOKES

(304) 363-7323

**North Central Adult Education**

Regional Office

1384 Anmoore Rd.

Suite 101

Bridgeport WV 26330

**Contact:**

Anne Mezzanotte

Phone: (304) 933-3479

# 

Region VI

Workforce Development Area

Office of Apprenticeship & Training

## Mission Statement

## The U.S. Department of Labor’s role is to safeguard the welfare of apprentices, ensure equality of access to apprenticeship programs, and provide integrated employment and training information to apprenticeship sponsors and the local employment and training community.

**Region VI Contact:**

Adam Mouse

Apprentice & Training Rep.

U.S Department of Labor

Office of Apprenticeship

Mouse.Adam.K@dol.gov

(304) 623-7034

320 West Pike Street

Clarksburg, WV 26301

Phone: (304) 623-7034

Website: apprenticeship.gov

**Benefits/Services**

Apprenticeship programs are a written plan designed to move an apprenticeship from a low or no skill position to full occupational proficiency. The office of Apprenticeship or State Apprenticeship Agency provides technical assistance to sponsors to set up and maintain their programs and to customize apprenticeship programs to meet their needs.

**Region VI Location:**

320 West Pike Street

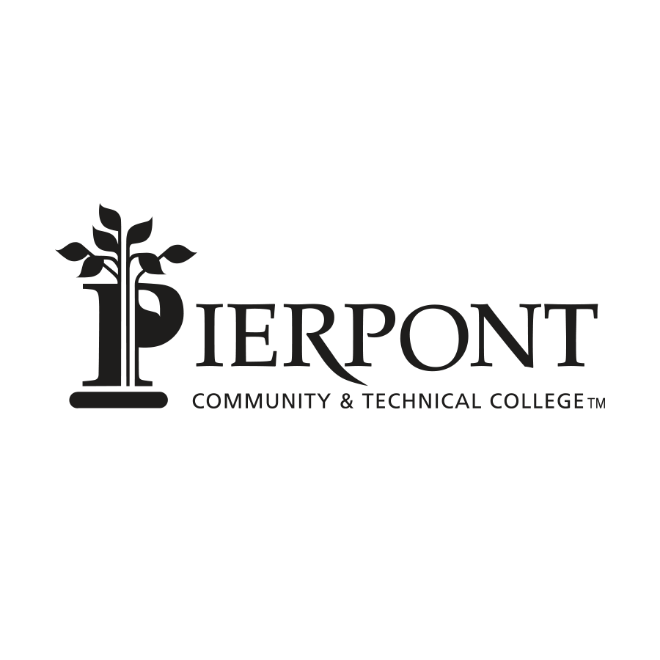
Clarksburg, WV 26301

Phone: (304) 623-7034

**Eligibility**

An apprenticeship program can be sponsored by an individual business, group of businesses, employer association or intermediary. Program sponsors identify the minimum qualifications needed to apply to their apprenticeship program, e.g., education, ability to physically perform the essential functions of the occupation.

**Website: apprenticeship.gov**



Region VI

Workforce Development Area

Pierpont Community & Technical College proudly serves a 13-county region in North Central West Virginia. The Center for Workforce Education (CWE) partners with business and industry to support their workforce needs through employer-centric training and education.

**Benefits/Services**

* Customize corporate training for pre-employment, skills upgrade, and career advancement, assisting companies in retention and expansion planning
* Occupational certification preparation and testing securing a job-ready workforce
* Advanced technology skills training using state-of-the art equipment in manufacturing, information technology, health care, and energy industries
* Apprenticeship and internship development utilizing state and federal funding and resources for on-the-job training
* Design non-credit and degree programming grounded in regional employment opportunities and competency-based education

**Contact**

Center for Workforce Education

(304) 367-4920

Nancy Ligus

Director of Workforce and Economic Development

(304) 366-8912

**Location**

500 Galliher Drive

Fairmont, WV

**Website:**

Pierpont.edu/CWE

**Email:**

CWE@pierpont.edu

**Eligibility**

Service all businesses, organizations and industries in 13 counties of North Central WV: Braxton, Barbour, Calhoun, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, and Upshur.

# 

REGION VI

WORKFORCE DEVELOPMENT BOARD

Region VI

Workforce Development Area

## Region VI is composed of a thirteen (13) county area in North Central West Virginia. We serve the counties of Barbour, Braxton, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker, and Upshur.  Region VI Workforce Development Board programs and services are 100% funded with federal dollars through the US Department of Labor.

**Contact**

Executive Director, Maria Larry

**Location**

17 Middletown Rd

Whitehall, WV

(304) 368-9530

**Website: regionviwv.org**

**Benefits/Services**

* The Workforce Development Board (WDB) helps businesses and job seekers of the region through a variety of services, including, but not limited to, the provision of funding for training of employees (examples; On-the-Job Training, Incumbent Worker Training, Transitional Training, Customized Training)
* Scholarships for training for individual job seekers in order for them to obtain and or retain employment
* Labor market information to assist in business planning by employers and decision-making job seekers
* The WDB also charters and oversees the WorkForce WV Career Centers, also known as the American Job Centers. Here employers can access recruiting and hiring services, while job seekers can find assistance in finding employment and obtaining referrals for supportive services
* The WDB also oversees youth programs geared to providing youth with the tools they need to enter the job market.

**Eligibility**

Representatives from businesses, non-profits, and government agencies of all sizes, levels, and industries participate in the WDB and its’ related activities.

**Process to Apply/Register**

Contact the Region VI Workforce Development Board.

# 

Region VI

Workforce Development Area

## Mission Statement

## RCBI delivers expertise and innovative solutions with leading-edge technology to advance manufacturing and entrepreneurship.

**Benefits/Services**

* RCBI helps its clients diversify and stay ahead of the curve – and the competition – by delivering access to state-of-the-industry, computer-controlled, production and prototyping equipment available for “shared”, or leased, use.
* Innovative and affordable customized training and workforce development initiatives that include career skills programs in machinist technology, welding technology, and registered apprenticeships.
* Quality management systems implementation and international standards (ISO) with lean, six sigma, kaizen environmental and Emotional Intelligence (EQ) tools and standard certifications.
* A rotating series of Early-Stage Funding Opportunities (ESFO) that provides seed-funding and deploys an array of outreach and engagement efforts for both new and existing operations.
* Business development through online networking resources at www.b2bwv.com.

**Contact**

Derek Scarbro

**Location**

2400 E. Benedum Industrial Drive

Bridgeport, WV 26330

(304) 781-1684

**Website: rcbi.org**

**Eligibility**

Manufacturers and entrepreneurs of all sizes are eligible for RCBI’s services.

**Process to Apply/Register**

Call (800) 469-7224 or (304) 781-1625 to speak with a representative.

# West Virginia Department of Education Logo

Career & Technical Education (CTE)

Region VI

Workforce Development Area

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**Mission**

Establish advanced training opportunities through nationally accredited technical programs to strategically target state economic needs while preparing the emerging workforce for career success. Within the advanced training programs, business and government partnerships are created to foster on-the-job training opportunities.

**Benefits/Services**

* Simulated Workplace
* Reverse Job Fairs
* Career and Technical education
* Financial Aid for qualifying candidates
* Career counseling and placement support
* Employer specific customized training

**Region VI CTE Locations**

Barbour, Lewis, Upshur Counties

Fred W. Eberle Technical Center (304) 472-1259

Doddridge, Harrison, Taylor Counties

United Technical Center (304) 326-7580

Gilmer County

Calhoun-Gilmer Career Center (304) 615-6152

Marion County

Marion County Technical Center (304) 986-3590

Monongalia County

Monongalia County Technical Education Center

(304) 291-9240

Randolph County

Randolph Technical Center (304) 636-9195

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Region VI

Workforce Development Area

## Mission Statement

## Skilled in all matters of business, the Business and Industrial Development team (BID) stands ready to assist in challenges that face growing companies as they scale properly, relocate facilities, expand to global trade, or source difficult materials.

**Contact**

Matt Borror, Manager

Business Retention and Expansion

**Location**

1900 Kanawha Blvd. East

Charleston, WV 25305

(304) 380-2413

**Benefits/Services**

* Business assistance to the industrial manufacturing and warehouse/distribution sectors (Including liaison to WV State agencies/departments)
* Workforce development
* Funding for employee training
* Business retention
* Site/building research for expansions
* Networking/supply chain opportunities

**Eligible Industries**

Aerospace, Agriculture, Automotive, Building Products, Chemical/Polymer, Defense, Destination Tourism, Energy, Fulfillment Distribution, Information Technology, Manufacturing, and Metals.

Website:

**westvirginia.gov**



Region VI

Workforce Development Area

## Mission Statement

## The WV Small Business Development Center (SBDC) assists entrepreneurs and small business owners at every stage of the business lifecycle by providing technical assistance to help clients clarify goals, develop skills and acquire resources to operate a successful enterprise.

**Benefits/Services**

Our statewide network of business coaches partner with you – and collaborate with each other – to help you move your business to the next level. Many of our coaches have entrepreneurial experience themselves.

WV SBDC business coaches are highly skilled individuals who have professional certifications ranging from exporting, innovation, technology, and economic development, to finance, management marketing and entrepreneurship.

Our coaches can guide you in how to write business plans, manage projects effectively and find a greater access to capital.

**Location**

1900 Kanawha Blvd. East

Charleston, WV 25305

(304) 558-2960

**Website: wvsbdc.com**

**WV SBDC Business Coaches in Region VI:**

Todd Crump

WV High Technology Foundation Center

(304) 333-6751

Todd.D.Crump@wv.gov

Susie Higgins

Upshur County

Development Authority Center

(304) 472-1757

Susannah.V.Higgins@wv.gov

Frank Goldsborough

Morgantown Center

(681) 205-4694

Frank.G.Goldsborough@wv.gov

Sharon Stratton

West Virginia University Center

(304) 293-5839

Sharon.J.Stratton@wv.gov

**Eligibility**

All West Virginia for-profit businesses are eligible.

# 

## Mission Statement

## WorkForce West Virginia is a state government agency funded through the U.S. Department of Labor that oversees the state unemployment insurance programs as well as a network of workforce development services designed to provide West Virginia’s citizens and employers the opportunity to compete in today’s competitive global economy.

Region VI

Workforce Development Area

**Contact:**

1-800-252-5627

**Locations**

Clarksburg Office

153 West Main Street

Clarksburg, WV 26301

Elkins Office

1023 North Randolph Ave.

Elkins, WV 26241

Fairmont Office

416 Adams Street

Ste. 220

Fairmont, WV 26554

Morgantown Office

304 Scott Ave.

Morgantown, WV 26508

**Website: workforcewv.org**

To submit a Job Order, email: workforcejobs@wv.gov

**Benefits/Services**

* Recruitment and screening services
* Facility usage
* Information on state and federal tax credits programs
* Subsidized employment
* Federal bonding
* Local and state labor market information
* Layoff aversion

labor law posters.

**Eligibility**

All businesses are eligible.

**Process to Apply/Register**

To enroll your business, visit [www.workforcewv.org](http://www.workforcewv.org)

**Click on:**



**Next, click on:**



**Last, click on:**



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Region VI

Workforce Development Area

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## Mission Statement

We believe all people have the right to participate in the economic and social life of their community.

**Benefits/Services**

* Pre-Vocational Screening
* Proper Job Matching
* On-Site Job Coaching
* Post Placement
* Follow Along Services

**Location**

100 N. 1st Street

Clarksburg, WV 26301

(304) 624-3641 Ext. 105

(304) 918-4913

**Contact Information**

Myriah Jenkins – Vocational Programs Director

majenkins@arc-hc.com

**Eligibility**

Individuals with an Intellectual / Developmental Disability, Traumatic Brain Injury, Deaf – Hard of Hearing, Blindness, ASD, and more.

Counties served: Harrison, Marion, Lewis, Taylor, and Doddridge.

# 

Region VI

Workforce Development Area

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## Mission Statement

WVU Industrial Extension / West Virginia Manufacturing Extension Partnership supports small and medium sized manufacturers in West Virginia by strengthening their business through identifying opportunities to reduce cost and increase profit margins, building internal bench strength and leadership capabilities, and innovating new product/service offerings to expand market reach.

**Benefits/Services**

The WVMEP offers practical solutions to common organizational challenges. Our team is comprised of industry professionals with experience in a variety of manufacturing settings. We understand your challenges and the important role you play to our local, national, and global economies.

We have numerous offerings in the areas of:

* [Innovation & Growth](https://industrialextension.statler.wvu.edu/services/innovation-growth)
* [Occupational Health & Safety](https://industrialextension.statler.wvu.edu/services/occupational-health-safety)
* [Management Systems](https://industrialextension.statler.wvu.edu/services/management-systems)
* [Continuous Improvement](https://industrialextension.statler.wvu.edu/services/continuous-improvement)
* [Workforce](https://industrialextension.statler.wvu.edu/services/workforce)

WVUIE goes into each facility we partner with to address what areas can be improved. Common areas of improvement for small businesses in WV include difficulty understanding customer demands, limited internal expertise, employees bearing multiple responsibilities and growth opportunities. WVUIE goes in for boots on the ground assistance and direction to ensure these small WV businesses are not characterized as a flat organization.

For medium sized manufactures, WVUIE uses day to day assistance so these businesses can focus on the future. Some areas these manufactures struggle with include sustainment meeting customer demands and execution of strategic plans.

Large WV businesses are given a trusted advisor to assist with strategy, goals and objectives. Large businesses have well defined customer relationships, internal processes and controls and improvement opportunities are data driven. WVUIE helps these large businesses with executing the strategy, goals and objectives to continue strong customer relationships for the future.

**Website:**

**www.wvmep.com**

**Contact Information**

Jamie Cope, Business Development Manager

James.cope@mail.wvu.edu

C: 304-610-5104

**Eligibility**

All businesses are eligible for WVU Industrial Extension services with an emphasis on companies that perform manufacturing.

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Region VI

Workforce Development Area

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## Mission Statement

Operation Welcome Home is a 501c3 non-profit job placement organization dedicated to helping veterans and their families overcome barriers to employment and providing them with the knowledge and resources needed to secure a fulfilling position in the civilian workforce.

**Benefits/Services**

* OWH helps businesses by providing veteran candidates for vacant positions.
* Working with OWH is always free of charge.
* OWH works with a wide variety of veterans with vastly different skills and talents.
* Employers who work with OWH will have the opportunity to tap into that talent pool and potentially find their ideal candidate who is job-ready.

**Location**

452 Mylan Park Lane  
Morgantown, WV 26501

**Website:**

**Welcomehomewv.com**

**Eligibility**

OWH provides services to all veterans and family members regardless of era of service, branch, rank, ability, or disability.  No veteran, relative, or partner will be turned away in times of need.

**Contact Information**

304-816-4854  
info@welcomehomewv.com

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Region VI

Workforce Development Area

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## Mission Statement

To assist the individual with a disability to reach his or her desired level of vocational accomplishment and to afford varied opportunities for each person to enhance his or her quality of life.

**Benefits/Services**

* Employers who contract with PACE Shredding for secure document destruction or take advantage of catering services from the Beehive Café are not only getting a great price and quality service; they are also supporting adults with developmental disabilities to maintain a job that allows them to earn an income and contribute to the community.
* Employers who work with PACE to hire individuals with disabilities may be eligible for a tax credit.
* They also gain a worker who is more likely to have a great attendance record and take pride in their work.

**Location**

889 Mylan Park Lane Morgantown, WV 26501

**Website:**

www.paceenterprises.org

**Contact Information**

304-983-7223

info@paceenterprises.org

**Eligibility**

PACE has state-use contracts for Janitorial and Shredding services which means that all state agencies are eligible for those services. We also provide business services to local commercial businesses.

Any individual with a disability that impacts their ability to maintain employment without supports and accommodations is eligible for our vocational training and employment programs.

Application process:

To apply for a staff or laborer opening: www.paceenterprises.org/employment-opportunities-2

To apply for vocational training services:

info@paceenterprises.org or call 304-983-7223