



# Monongalia County Technical Education Center (MTEC)

1000 Mississippi Street, Morgantown, WV 26501

# Why Career and Technical Education (CTE)?

Experts project 20.5 million job openings by 2020

- About 1/3 will require technical skills, and associate's degree, or certification
- All will require work ready skills learned through CTE programs
- Approximately 70% of US jobs don't require a 4-year degree

Average high-tech job pays 78% more than the average non-high-tech job

(WV Department of Education)

# MTEC Adult Day Programs

- ▶ HVAC
- ▶ Licensed Practical Nursing (LPN)
- ▶ Medical Assisting
- ▶ Surgical Technology

# Heating, Ventilation and Air Conditioning (HVAC)

- ▶ HVAC Technician
- ▶ 900 Clock-Hour Certificate
- ▶ Instruction includes installation, maintenance, troubleshooting and repair of residential and commercial heating, air conditioning and refrigeration systems and equipment.
- ▶ HVAC Technician is now certified through NCCER (National Center for Construction Education and Research).
- ▶ Classes begin every August.

# Licensed Practical Nursing (LPN)

- ▶ The West Virginia State Board of Examiners for Licensed Practical Nurses has granted full accreditation for this 12-month (Aug - Aug) adult certificate program.
- ▶ Program provides professional curriculum per classroom and clinical instruction.
- ▶ The Licensed Practical Nurse performs direct nursing care to clients, administers medications and therapeutic treatments under the direct supervision of registered nurses or physicians.
- ▶ Passing the NCLEX national exam is required to work as a licensed practical nurse.
- ▶ Pass rate for MTEC is 95% to 100% annually.

# Medical Assisting (MA)

- ▶ This 9-month (Aug - May) adult certificate program is designed to train individuals to become multi-skilled allied health professionals.
- ▶ Practitioners work in physician offices or clinics and perform both administrative and clinical duties.
- ▶ Program consists of classroom/lab instruction as well as a clinical internship in a medical office.
- ▶ Upon completion of this program, students will be eligible to sit for the (AMT) American Medical Technologists exam and become Registered Medical Assistants.

# Surgical Technology/Surgical Technician

- ▶ This 9-month (Aug - May) adult certificate program prepares a beginning technologist in the skills which are necessary to assist medical and nursing personnel in operating rooms, surgery clinics and sterile processing facilities/areas.
- ▶ Upon completion of this program, students are eligible to sit for the National Certification Examination for Surgical Technologists (CST) and the second certification (CRCST) for Certified Registered Central Service Technicians.

# Adult Evening Programs

- ▶ **Adult Evening Technical Education** include career classes such as CDL, Phlebotomy, Sterile Technology, Welding, Electrical, Real Estate, Medical Terminology and Medical Math
- ▶ **Adult Evening Community Schools** include human interest or hobby classes such as Crochet, Woodworking, Stained Glass, Aerobics, Sewing, World Languages, Cooking and Computer Skills



# Adult Learning Center at MTEC

## Services Include:

- ▶ Career Exploration
- ▶ Goal Setting
- ▶ Support in Entering Post-Secondary Education
- ▶ Job Readiness Skills (Resumes, Applications, Interview Prep)
- ▶ Workplace Skills (Communication, Time Management, Work Ethic)
- ▶ Employer-Specific Workplace Preparation
- ▶ High School Equivalency Preparation
- ▶ Literacy and ESL (English as a Second Language) Instruction

# MTEC

To apply or more information please  
stop by...

1000 Mississippi Street  
Morgantown, WV 26501

Call us at...

(304)291-9240

Or visit our website at...

<http://mtec.mono.k12.wv.us>

